



SELMA UNIVERSITY-Office of the Registrar
1501 Lapsley St. Rm. 110, Selma, AL. 36701* (334) 872-2533

STUDENT WITHDRAWAL FROM SCHOOL CLEARANCE FORM

 Name (Last, First, Middle Initial)

 Student ID #

Date of Determination	
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LIBRARY/REMARKS	SIGNATURE

FINANCIAL AID/REMARKS	SIGNATURE

STUDENT AFFAIRS/REMARKS	SIGNATURE

BUSINESS OFFICE/REMARKS	SIGNATURE

ACADEMIC DEAN/REMARKS	SIGNATURE

REGISTRAR/REMARKS	SIGNATURE

Date Completed	
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Selma University is committed to the principles of equal education, equal access, and equal employment opportunities without regard to race, color, marital status, sex, religion, national origin, disability, age, or Vietnam or disabled veteran status as provided by law and in accordance with the University's respect for personal dignity. These principles are applied in the conduct of University programs and activities and the provision of facilities and services.

This form verifies that the above student has requested to withdraw from the stated class and has notified the Professor, Academic Dean and Registrar of his or her intent. The student will be considered withdrawn from the class (7) seven days after the date of determination, which would be the day the withdrawal form is picked up from the Registrar's Office. Instructors/Professors, please record the withdrawal date in your class record book with WP (withdrew passing) or WF (withdrew fail).



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OFFICIAL WITHDRAWAL FORM

 Selma Student Identification Number

 Date of Birth

 Name (Last, First, Middle Initial)

 Previous name, if applicable

 Mailing Address

 City

 State

 ZIP Code

 Phone Number

Date of Determination	
Date Completed	

Course Name/Number	Section Number	Instructor Name

Course Name/Number	Section Number	Instructor Name

Course Name/Number	Section Number	Instructor Name

Course Name/Number	Section Number	Instructor Name

Course Name/Number	Section Number	Instructor Name

Reason for Withdrawal

 Student Signature

 Registrar Signature

 Dean of Academic Affairs Signature

FOR OFFICE USE ONLY

How Many Hours Student Registered For? _____

Has Student Completely Withdrawn From School? Yes/No

Hours Remaining after Withdrawal? _____

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